



Ref No: 4200174444

Date: 20.01.2022

REQUEST FOR PROPOSALS

RFP No.: 4200174444

Mission: IOM Mission to Georgia
Project Name: Enhancing Counter-Trafficking Capacities in Georgia by Sustaining Inter-Agency Coordination
WBS: PX.0272.GE10.Q2.03.002
Title of Services: Information campaign to Raise Awareness on Trafficking in Human Beings.

Please submit your best quotation for the services listed below:

No.	Item Description	Q-ty	Unit
1	Design of posters	8	units
2	Placement of the printed posters in highly visible locations	4	locations
3	Production of maximum 30-second animated video and airing of the clips on at least 3 TV channels	3	channels
4	Design and printing of 50,000 flyers	50000	flyers
Terms of reference (TOR) find in the enclosed Annex A.			

All prices to be quoted must be without VAT and valid at least within thirty (30) calendar days from the date of quotation. Kindly send the following documents via email at momiadze@iom.int and akakushadze@iom.int on or before 18 Feb 2022:

1. An advance copy of your duly signed quotation;
2. Short information about your company and your experience;
3. Completed Vendor Information Sheet (VIS) and
4. Code of Conduct for Suppliers

You may send the original copy of your documents to the following address:

The International Organization for Migration (IOM)

Mission to Georgia

12 Tengiz Abuladze first Dead-end

Tbilisi, Georgia

Thank you.

Very truly yours,

Mamuka Omiadze

Procurement & Logistics Officer